



# Manage Autopay from a BECU Account

Use this form to set up, cancel, or modify the BECU autopay account or amount for your BECU loan. To change an automatic transfer for payment from another financial institution, you must also submit the *Modify ACH Transfer from External Account* form.

Please allow 10 business days to process your request upon BECU's receipt.

## Step 1. BECU loan information

Borrower's Full Name	Loan Number (10 digits)
----------------------	-------------------------

## Step 2. Modification requested

If autopay is canceled on a line of credit, the credit limit will be closed to future draws.

- Set up or modify autopay from a BECU account
- Cancel autopay (skip to Step 5)

## Step 3. BECU account information

Complete the section below applicable for the account you want to **set up or modify**.

Account Number	Account Type <input type="radio"/> Checking <input type="radio"/> Savings
----------------	--

## Step 4. Autopay amount

- Minimum amount due
- Minimum + additional \$ \_\_\_\_\_ (available for monthly payments only)
- Cancel the payment of any amount above the minimum amount

## Step 5. Payment timing contract

- 1. Change in payment method.** This agreement, signed by a Borrower/Co-Borrower on the preceding page, changes the method of paying the contract ("Contract") for the Loan that is identified by its Loan Number above. Except to the extent stated in this agreement, all terms and conditions of the Contract (including any prior modification agreements) shall continue in full force and effect and are incorporated herein by reference. All terms not defined in this Modification or the Contract shall have the meanings given in my BECU Account Agreements.
- 2. Authorization for automatic payment.** By signing, each Borrower/Co-borrower authorizes BECU to automatically transfer payments from the specified BECU checking or savings account on each due date, beginning with the first new payment due date specified above. I/We agree that BECU may terminate this automatic payment plan if the loan account is in default and adequate funds are not available in the specified checking or savings account on any scheduled payment date. Each Borrower/Co-borrower acknowledges that they will be in default of the payment obligations under the Contract if any payment is not made in full on the date when it is due.
- 3. Representation and acknowledgement.** By signing, each Borrower/Co-borrower represents that they are not currently in default under the terms of the above Contract.

## Step 6. Acknowledgment and consent

By signing below, you certify that the information you have given on this form is complete, true, and submitted for the purposes selected above, and you agree with all the contract provisions set forth in this form including provisions on the page below, which you acknowledge that you have received, and you confirm that you have read thoroughly and with reasonable care.

<b>Signature</b>	<b>Today's Date (MM/DD/YYYY)</b>
------------------	----------------------------------

If form is not submitted electronically, please return completed and signed form to:

BECU  
M/S: 1080-2  
P.O. Box 97050  
Seattle, WA 98124-9750  
Fax: 206-805-2247